## [Your business name]

ABN: [11-digit ABN]
[Street address, suburb, state, postcode]
[Email] · [Phone]

# INVOICE

Invoice no. **[INV-0001]**
Issue date **[DD/MM/YYYY]**
Due date **[DD/MM/YYYY]**

**BILL TO**

[Client name or business]
[Client address]
Client ABN: [optional]

| Description | Qty | Unit price | Amount |
|---|---|---|---|
| Example: Brand design package | 1 | $1,000.00 | $1,000.00 |
| Example: Website banner set | 3 | $50.00 | $150.00 |
| | | | |
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**PAYMENT DETAILS**

Account name: [Account name]
BSB: [000-000] Account number: [00000000]
PayID: [email or mobile]
Please use the invoice number as your payment reference.

**Payment due within [14] days of the issue date.**

| | |
|---|---|
| Subtotal | $1,150.00 |
| **Total (AUD)** | **$1,150.00** |

**NOTES**

No GST has been charged. The supplier is not registered for GST.