YOUR BUSINESS NAME, ADDRESS, PHONE / EMAIL, LICENSE OR TAX ID

PRICE QUOTE

Quote #
Date
Valid until

PREPARED FOR	SHIP TO	DETAILS
		Delivery:
		Payment:

Description	Qty	Unit	Rate	Taxable	Amount

TERMS AND NOTES

Valid for 30 days from the date above.
Prices held for 14 days. Quantity break: 2,000 brochures at $0.29 each.
50% deposit to start printing; balance due Net 15 from delivery.

Subtotal	
Contingency (____%)	
Sales tax (rate ____%)	
Total	
Deposit due	

ACCEPTANCE

To accept this quote, sign below and return a copy.

Signature | Name | Date

FILLED EXAMPLE: all names, addresses, numbers and IDs are fictitious sample data.

Northside Print Co.

75 Example Rd, Columbus, OH 43215
(555) 010-7781 · sales@example.com
EIN 00-0000000 (example)

PRICE QUOTE

Quote # PQ-0318
Date Oct 28, 2026
Valid until Nov 27, 2026

PREPARED FOR

Harbor Dental Group
Attn: Office Manager
210 Sample Blvd, Columbus, OH 43206

SHIP TO

Same as client

DETAILS

Delivery: 5-7 business days after proof approv…
Payment: Net 15

Description	Qty	Unit	Rate	Taxable	Amount
Business cards, 16 pt matte, 500 per name	4	names	$42.00	Y	$168.00
Tri-fold brochures, 8.5 x 11 in, 100 lb gloss	1,000	ea	$0.39	Y	$390.00
Retractable banner, 33 x 81 in, with stand	2	ea	$149.00	Y	$298.00
Graphic design and layout	3	hr	$75.00	N	$225.00
UPS Ground shipping	1	ea	$28.00	N	$28.00

TERMS AND NOTES

Valid for 30 days from the date above.
Prices held for 14 days. Quantity break: 2,000 brochures at $0.29 each.
50% deposit to start printing; balance due Net 15 from delivery.

Subtotal	$1,109.00
Sales tax (7.00% on taxable items)	$59.92
Total	**$1,168.92**
Deposit due (50%)	$584.46

ACCEPTANCE

To accept this quote, sign below and return a copy.

Signature _____

Name Harbor Dental Group

Date _____