YOUR BUSINESS NAME, ADDRESS, PHONE / EMAIL, ABN

# QUOTE

**Quote no.**
**Date**
**Valid until**

| PREPARED FOR | JOB SITE | DETAILS |
|---|---|---|
| | | **Job:** |
| | | **Start:** |
| | | |

| Description | Qty | Unit | Rate (ex GST) | Amount (ex GST) |
|---|---|---|---|---|
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## TERMS AND NOTES

Valid for 30 days from the date above.
Prices are in AUD and exclude GST unless shown. Excludes patching and painting.
This quote is not a tax invoice. A tax invoice will be issued on completion; payment due 7 days from invoice.

| | |
|---|---|
| Subtotal (ex GST) | |
| GST (10%) | |
| **Total (inc GST, AUD)** | |

## ACCEPTANCE

To accept this quote, sign below and return a copy, or reply in writing.

Signature

Name

Date

*FILLED EXAMPLE: all names, addresses, numbers and IDs are fictitious sample data.*

## Harbour Electrical Pty Ltd

Unit 4, 10 Example St, Parramatta NSW 2150
0400 000 000 · jobs@example.com.au
ABN 00 000 000 000 (example) · Licence 000000C (example)

# QUOTE

| | |
|---|---|
| **Quote no.** | Q-0217 |
| **Date** | 28 Oct 2026 |
| **Valid until** | 27 Nov 2026 |

**PREPARED FOR**

Sam Nguyen
14 Sample St
Ryde NSW 2112

**JOB SITE**

14 Sample St
Ryde NSW 2112

**DETAILS**

**Job:** 6 LED downlights, 2 double power poin…
**Start:** Within 10 business days

| Description | Qty | Unit | Rate (ex GST) | Amount (ex GST) |
|---|---|---|---|---|
| Labour, licensed electrician | 4 | hr | $110.00 | $440.00 |
| LED downlights, 10W tri-colour, IC-4 rated | 6 | ea | $32.00 | $192.00 |
| Double power point (GPO), supplied and installed incl. cable | 2 | ea | $145.00 | $290.00 |
| Cable, connectors and sundries | 1 | lot | $55.00 | $55.00 |

**TERMS AND NOTES**

Valid for 30 days from the date above.

Prices are in AUD and exclude GST unless shown. Excludes patching and painting.

This quote is not a tax invoice. A tax invoice will be issued on completion; payment due 7 days from invoice.

| | |
|---|---|
| Subtotal (ex GST) | $977.00 |
| GST (10%) | $97.70 |
| **Total (inc GST, AUD)** | **$1,074.70** |

**ACCEPTANCE**

To accept this quote, sign below and return a copy, or reply in writing.

| Signature | Name | Date |
|---|---|---|
| | Sam Nguyen | |

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