[Your Handyman Business]

License #: [if required]
[Street address]
[City, State ZIP]
[Email] · [Phone]

INVOICE

Invoice # **[INV-0001]**
Invoice date **[MM/DD/YYYY]**
Due date **[MM/DD/YYYY]**

BILL TO

[Customer or company name]
[Billing address]
[City, State ZIP]

JOB

Job address: [where the work was done]
Date of work: [MM/DD/YYYY]

Description	Type	Qty	Unit price	Taxable	Amount
Example: Labor, drywall repair and paint (hours)	Labor	3	$75.00	N	$225.00
Example: Paint and patch supplies	Materials	1	$48.00	Y	$48.00
Example: Trip charge	Fee	1	$35.00	N	$35.00

PAYMENT DETAILS

Bank transfer / ACH: [Bank name], routing [000000000], account [0000000000]
Check payable to: [Your business name]
Pay online: [your Stripe, PayPal or Venmo payment link]
Please include the invoice number with your payment.

Payment due on completion.

Subtotal	$308.00
Sales tax (taxable items) (example 6%)	$2.88
Total due (USD)	**$310.88**

NOTES

Sales tax applies only to rows marked Y. Taxability of labor and materials varies by state.